

**GREATER HARTFORD TRANSIT DISTRICT
GHTD RFP #05-020
ADA PARATRANSIT MANAGEMENT SERVICES**

ADDENDUM #2

March 3, 2020

The Request for Proposal (RFP) is modified/clarified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified/clarified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its proposal.

A Mandatory Pre-Proposal Conference was held at 9:00 AM EST on Monday, February 24, 2020 in the training room of the Greater Hartford Transit District's ADA Paratransit Operations and Maintenance Facility located at 148 Roberts Street, East Hartford, CT 06108, for the purpose of clarifying the requirements outlined in GHTD RFP #05-020. The following individuals were in attendance: Tom Bascetta (DATTCO), Phyllis Clements (CREC), Joseph Conway (National Express), Maury Gibboney (First Transit), Sal Marotta (Autumn Transportation), Paul O'Brien (First Transit), Joe Piscitelli (Ambassador Wheelchair), Joseph Rubino (National Express), Bill Scalzi (Transportation General), Erik Scalzi (Transportation General), Nakisha Strickland (CREC), Tim Van Zalen (National Express), Gianni Zarrilli (TMS), Margaret Banker (GHTD), Mary Deppe (GHTD), LaShaunda Drake (GHTD), Miguel LeFebre (GHTD), and Vicki Shotland (GHTD).

Proposals are due on or before 2:30pm EST., Wednesday, March 25, 2020 at the District offices located at One Union Place, Hartford, CT. All questions and requests for clarification regarding GHTD RFP #05-020 must be submitted in writing to LaShaunda Drake at or before noon, Monday, March 9, 2020.

The following requests for clarification were submitted:

1.) **Question: Would GHTD be open to accepting a proposal for only the IVR portion of this RFP?**

Answer: No.

2.) **Question: Is it possible to get a schematic of the building layout?**

Answer: Total Square Footage is: 36,667 (see Addendum 2 - Attachment 2)

- **First Floor Maintenance Area – 19,487 s.f.**
- **Service Area Exterior (fuel bay) 3,045 s.f.**
- **Service Interior (wash bay) 2,322 s.f.**
- **Second Floor Administration – 11,813 s.f.**

3.) **Question:** What MDT's are currently used?

Answer: StrataGen MSlates.

4.) **Question:** Will the incumbent contractor be responsible for snow removal?

Answer: The bidder awarded the contract will be responsible for snow removal. The GHTD owns a snowplow for that purpose.

5.) **Question:** Do fleet drivers need to be CDL certified?

Answer: No CDL, however, they will need an F endorsement.

6.) **Question:** Can you provide a copy of the pre-proposal conference sign in sheet?

Answer: Please see RFP 05-020 Addendum 2 – Attachment 1 Pre-proposal Conference Sign-In Sheet.

End of Addendum 2