

**GREATER HARTFORD TRANSIT DISTRICT  
GHTD RFQ/P #01-020  
ARCHITECTURAL AND ENGINEERING SERVICES  
PUBLIC RESTROOM EXPANSION AND RENOVATION at UNION STATION**

**ADDENDUM #2**

August 15, 2019

The Request for Qualifications/Proposals (RFQ/P) is modified/clarified as set forth in this Addendum. The original RFQ/P Documents remain in full force and effect, except as modified/clarified by this Addendum, which is hereby made part of the RFQ/P. Respondent shall take this Addendum into consideration when preparing and submitting its proposal.

A pre-proposal conference and walk-thru of the existing public and Amtrak restroom facilities located at the Union Station Transportation Complex was conducted on August 13, 2019. The following individuals were in attendance: Bob Banning (Silver Petrucelli & Assoc.), Hermann Cortes-Barrios (LCD Architects), Jeff Brown (TSKP Studio), Bob DeMorro (AI Engineers inc.), Sam Gardner (GWG Architects), Alan Lagocki (Ames & Whitaker Architects), Steven Hine (CHK Architects), Hugh Schweitzer (CHK Architects), Arthur J. Seckler (Lothrop Associates LLP), Mary Deppe (GHTD), LaShaunda Drake (GHTD), DJ Gonzalez (GHTD), and Vicki Shotland (GHTD).

**Reminder: Proposals are due on or before 2:30 p.m. E.S.T., Wednesday, September 4, 2019 at the District offices located at One Union Place, Hartford, CT.**

The following addition was noted during the walk-through:

1. **Railroad Trestle:** There is a railroad trestle in one of the Amtrak restrooms, can be seen on the floor plan we will attach. **(see addendum 2 – attachments 2 and 3)**
2. **Layout of Restrooms:** The restroom designs must be ADA compliant.

The following requests for clarification were submitted:

3. **Q: Has the District done any kind of hazardous material survey of the restroom areas? If no, is that the responsibility of the selected contractor to include in their proposal?**

A: No, the District has not conducted a hazardous material survey for the areas in question. A study will most likely be required by the City of Hartford in order to proceed with this project. The District is requesting that all A&E firms include this in the proposals submitted.

4. **Q: Does the District have a relationship with a hazardous materials company that they would like to use?**

A: We have used a number of different companies. If clean up, disposal, etc. is required, this would need to be included in the specs and bid docs. The construction contractor selected would need to hire a firm as a subcontractor.

5. **Q. Can you clarify the extent of the selected contractor's presence during construction? For example, construction oversight, how frequently is the District expecting the selected contractor to be present on site to look at construction (weekly, bi-weekly, daily)? How long is the proposed duration of construction that all potential bidders should hold as the target? That way, for construction oversight, everyone is bidding on the same length of time.**

A: Construction meetings will be held on a weekly basis (this may be adjusted per the discretion of the District and the Contractor as the project evolves). Additional meetings may be required to review, discuss and approve any open punch list items prior to closing out any phase of the project. As the project is nearing completion, meeting frequency may be reduced to bi-weekly.

6. **Q. You mentioned the schedule is six (6) months, so that is the design schedule for the project. From the notice of proceed we have six months to complete the design work. Given that those are the only public restrooms on the first floor, there is going to be phasing. Has the District thought about how it is going to maintain public restrooms during construction?**

A: The District is willing to entertain the selected contractor's ideas on how to maintain the facilities during the construction period. We have discussed the idea of potentially using portable restroom facilities for Union Station patrons. The District understands that because we only have those two public restrooms we will have to make accommodations.

7. **Q How often will there be contractor meetings that the A&E firm would be required to go to.**

A: Please see the response for question #5.

8. **Q: Can the janitorial closet next to the women's restroom be incorporated into the plans?**

A: Yes, however we do need a janitorial closet in that area. If the A&E firm can identify a better configuration of the space that relocates the janitorial closet (within the space), then that is acceptable.

9. **Q: Will FTA approvals be required for this type of project and if so is the selected contractor be responsible for directly submitting documents to the FTA (ex. project submittals)?**

A: No. The District is the direct recipient of the FTA funding so we will be responsible for submitting everything that is needed to the FTA. We already have approvals from CTDOT and FTA to move forward with this portion of the project. The District will collect any project specific documents from the selected contractor that may later be requested by the FTA.

**10. Q: Does the District have a construction budget for this project?**

A: The District has not determined a full construction budget as we have only focused on the A&E portion of the project. The District does not disclose budget information for procurements.

**11. Q: Regarding the requested cost estimates, are we to assume that you would like to receive two (2) of them; one at the end of concept design and the other at the end of design development? For example, it's probably a good idea at the end of concept design for you to get an estimate that's roughly +/- 15% that way you know that it's coming in at a price that you can afford. This would then be followed up with a more detailed one at the end of design development.**

A: Yes. This would be acceptable.

**12. Q: Does the District have any design standards regarding this project? Ex. would you like to use the same fixtures, partitions, finishes, light fixtures, etc.**

A: We do not have a design standard. Everything we have currently is outdated and we would like to do a complete remodel. Currently we do get the dispensers for free, toilet paper, soap, etc., so this will be something we can discuss later with the successful contractor.

**13. Q: Is that portion of the building slab on grade or is there a basement below that area?**

A: It is slab on grade.

**End of Addendum #2**