

**GREATER HARTFORD TRANSIT DISTRICT
GHTD RFP #10-018
DRUG AND ALCOHOL TESTING THIRD PARTY ADMINISTRATION**

**ADDENDUM #1
February 8, 2018**

The Request for Proposal (RFP) is modified/clarified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified/clarified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its proposal.

Proposals are due on February 26th at 2:30 p.m. at the District offices located at One Union Place, Hartford, CT. All questions and requests for clarification regarding GHTD RFP #10-018 must be submitted in writing to LaShaunda Drake at or before noon, Wednesday, February 14, 2018. A pre-proposal conference was scheduled for Wednesday, February 7, 2018 at 10:00 A.M. and will not be rescheduled. There were zero (0) attendees.

1. Insurance Requirements (#16 starting on page 5 of 25) have been revised. Please see Attachment 1 to Addendum 1.
2. The following State Required Certifications webpage link has been revised:
EXHIBIT A (Page 4 of 4), STATE REQUIRED CERTIFICATIONS

All contract certifications required by the State of Connecticut must be included with the proposal. The instructions and affidavits forms are available at the State of Connecticut, Office of Policy and Management Internet site at:

www.ct.gov/opm/fin/ethics_forms

- Gift Certification – Form 1
- Agency Certification – Form 3
- Consulting Agreement Affidavit – Form 5

Check this site immediately before you submit your proposal in case of any recent changes to the State's contractual requirements for State contracts with a value of \$50,000 or more. It is the responsibility of the proposer to ensure that any and all up-to-date contract certification forms are properly filled out and submitted with your proposal.

The following requests for clarification were submitted in writing:

- 3.) **Question: Can you provide the number of On-Site/Post-Accident tests that were performed in 2017?**

Answer: There were thirty-seven (37) on-site post accident tests performed in 2017.

4.) **Question:** Do you have a current list of collection sites you use currently?

Answer: See List Below:

AFC Urgent Care
Concentra
CorpCare
Greenwich Hospital OHS
Hartford HealthCare
Med-East Medical
Med Now Stratford
Occ HealthCare Syed Reza
Occ Health Services Norwalk
Physician One
ProHealth Physicians
Pros Medical Services
St. Francis Hospital Med Ctr
THOCC Occ Health Network
Yale New Haven

5.) **Question:** Who do you use as your current provider?

Answer: Currently, Occupational Drug Testing, LLC, is our provider.

6.) **Question:** Would you be interested in doing on-site drug and alcohol collections?

Answer: We are currently using on-site drug and alcohol testing for random, post-accident, follow-up, etc., except pre-employment tests.

7.) **Question:** Are you looking for the Contractor to meet both Disadvantaged Business Enterprise and SBE/MBE goals or only one of the two?

Answer: It is the policy of the District that disadvantaged business enterprises ("DBE's"), Small Proposer and Small Proposer Minority Business Enterprises ("SBE and MBE") be afforded the maximum opportunity to participate in the performance of all contracts let by the District in accordance with Section 4a-60g of the Connecticut General Statutes as revised and in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26.

However, it is not a requirement that a firm be a SBE, MBE or DBE to submit a proposal or to be awarded a contract.

End of Addendum 1